



QUALITY-ASSURED ASSESSMENT DOCUMENTATION

ASSESSMENT MODERATION REPORT

Conflict Management

SAQA ID	NQF Level / Credits
SP-210409	Level 5 · 8 Credits

Version 1.0 · Draft · 23 October 2026

Prepared in accordance with Quality Council for Trades and Occupations (QCTO) assessment quality assurance requirements

Programme	Conflict Management
SAQA ID	SP-210409
NQF Level	5
Credits	8

1. Purpose of This Report

The moderator's closing record for this programme's cohort: that every assessment instrument was moderated before first use, which learners' assessments were sampled and whether the moderator upheld each assessor decision, what was found and corrected, and the final moderation outcome. File it with the Moderator Guide; the Quality Partner's verifier will ask for it.

2. Cohort and Moderation Details

Programme	Conflict Management (SP-210409)
Cohort / intake	_____
Number of learners assessed	_____
Learners sampled for moderation	_____
Moderation date(s)	_____
Moderation method	Instrument moderation before first use; learner sample moderation of assessed portfolios

3. Instrument Moderation (Before First Use)

Every instrument is moderated before any learner is assessed with it. Record each module's instruments here.

Module	Instruments	Moderated before use (Y/N)	Date	Moderator Initials
KM-01 Knowledge component	Workbook / written assessments			
PM-01 Application component	Workbook / checklists / FISA			

4. Learner Sample Moderation

For each sampled portfolio: the assessor's judgement, and whether the moderator upholds it. Judgements are Competent (C) or Not Yet Competent (NYC).

#	Learner	Module / Instrument	Assessor Judgement (C / NYC)	Moderator: Upheld (Y/N)	Comments
1					
2					
3					
4					
5					
6					

5. Findings

What the moderation found — the quality of the instruments, the consistency of assessor judgements, the sufficiency and authenticity of evidence.

#	Finding	Instrument / Learner Affected
1		
2		
3		

6. Corrective Actions

#	Action Required	Responsible	Due Date	Closed (Date)
1				
2				
3				

7. Final Moderation Outcome

The moderator's overall decision for this cohort's assessments. Where corrective actions were required, confirm only once every one of them is closed.

FINAL MODERATION OUTCOME

Confirmed ☐

Not confirmed ☐

8. Sign-off

By signing, the moderator confirms the moderation above was carried out in line with the provider's Moderation Policy; the assessor and the academic manager confirm they have read the findings and accept the corrective actions.

Moderator

FULL NAME	REGISTRATION NO.	SIGNATURE	DATE
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Assessor

FULL NAME	REGISTRATION NO.	SIGNATURE	DATE
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Academic Manager

FULL NAME	REGISTRATION NO.	SIGNATURE	DATE
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Version Control

Version	1.0
Status	Draft